

MEETING OF
FINMERE PARISH COUNCIL

Draft Minutes of meeting held on 5th February 2019 in Finmere Village Hall

Present:- Councillors, Mike Kerford-Byrnes (MKB) (Chairman), Katherine Grimston (KG) (Vice Chairman), Mike Kirby (MK), Steve Trice (ST) and Peter Goss (PG)

In attendance:- Sharron Chalcraft (SC) (Parish Clerk and RFO)

1. Apologies:- Apologies were received from Parish Councillor Joanne Brooks (JB)

2. DECLARATIONS OF INTEREST AND INVOLVEMENT (19.31)

ST declared an involvement in all issues involving the Village Hall and Playing Field Committee.

3. MINUTES (19.33)

The minutes of the meeting of 8th of January 2019 were approved with corrections.

4. MATTERS ARISING (21.00)

4.01 **HS2/EK** Cheryl Snudden (CS), HS2, confirmed that the slide presentation had been deleted but was being rewritten and would be sent to MKB for inclusion in a newsletter. CS asks what publications are delivered locally for HS2 to include their information in. Apart from the PC newsletter there are only the Parish Magazine and Buckingham Today. SC is to send this information to CS. County Councillor Ian Corkin (IC) has contacted OCC on behalf of the PC regarding the issues raised at the January meeting. On pre-condition surveys, which would enable the council to possibly obtain reparation from HS2 for any damage caused by displaced traffic, it has been decided that the chance of reparation is outweighed by the initial cost and no survey is to be commissioned. Regarding materials to be used, as the PC would like the cheaper 'quiet' tarmac to be used even though it does not last as long, this will be signed off by OCC but they are likely to have limited influence. c/f

4.02 **Cross Tree Drainage Problems** SC has resent email, nothing heard. c/f

4.03 **Cross Tree Signpost** MKB has sent photographs to the contractor. A quote of £230 + VAT with a delivery charge of £17.00 + VAT has been received. The work will take approximately 3 weeks. This is to be ordered by MKB, proposed ST, seconded KG, carried unanimously. c/f

- 4.04 **Traffic problems in Valley Rd/Mere Rd** SC has resent email, nothing heard. c/f
- 4.05 **Fencing & Stile for Stable Close bund boundary** The work is still outstanding. c/f
- 4.06 **Sports Pavilion Issues** The heads of terms of the lease have been further drafted and are to be discussed at a meeting with the Sports Club (SC) committee on Tuesday February 12th. ST and MKB will be present for the PC. It is still not decided whether or how the SC will pay for the legal costs of the lease. Multiple quotes have now been obtained. These issues are to be pursued with the SC. c/f
- 4.07 **Fulwell Rd Manhole Cover** SC has resent email, nothing heard. SC is to pursue these issues with IC if nothing is heard soon. c/f
- 4.08 **Stable Close Bund Issues** The PC will form a work party to clear the ivy on Saturday March 16th. ST has visited the site but found it difficult to be sure which tree was being referred to. If the PC can carry out this work, then hopefully they can carry it out on the 16th. All the waste will be gathered up and taken to MKB's house for collection at the time of the village spring clean. c/f
- 4.09 **Stable Close Fencing** This work is still outstanding. c/f
- 4.10 **Data Protection Contract Progress** SC has paid herself back for all the extra payments made so far and has altered her monthly payment amount from now on. SC is now getting to grips with the website and will carry on liaising with Paul Nash (PN) former website administrator, as the need arises, he has been very helpful with issues so far. No record of the email problem was found and it appears to have resolved itself. This item may now be removed from Matters Arising.
- 4.11 **Trees of Remembrance Project** ST has asked the VHMC (Village Hall Management Committee) where they would like the second tree to go and this will be decided at their next meeting. SC has heard from John Rawlings (JR), OCC Arboricultural Officer, that permission is needed if the tree is of a different species to the original planting. No record has been found of a PC permission for the first tree, but a private permission has been found. KG remembers that it may well have been a resident that planted the original tree beside the bench, MKB agrees. JR is to produce a new permission for the PC for the new tree. c/f
- 4.12 **Comet Bus Service** SC has still heard nothing from IC. This will be in the next newsletter. c/f
- 4.13 **Safeguarding Policy** This is now on the web and all volunteers have been notified.
- 4.14 **Spinney Acquisition Funding** MKB has still had no reply from Martin Ayres, head of the Mixbury Trust, regarding the Trust's feelings about a TPO. c/f
- 4.15 **TTRO for Water Stratford Rd** This is now on the web.
- 4.16 **FOFSA Contribution** This has now been paid and FOFSA have thanked the PC.

- 4.17 **Water Stratford Rd Pothole** ST is monitoring this and will report it on fix-my-street as soon as it is deep enough to warrant a repair.
- 4.18 **Road Repair Fund** SC has submitted the PC list of roads to be considered, in descending order of importance. Receipt has been acknowledged.
- 4.19 **Parish Precept** The unchanged precept amount has been submitted and confirmed.
- 4.20 **New Dog Bin** CDC have been informed and have now emptied the bin. The bin has been relocated to a more suitable post by a resident.

5. FINANCIAL REPORT (20.00)

The monthly financial report was presented.

It was reported that there was £6,020.40 in the Treasurer Account and £4,809.82 in the Business Money Manager Account.

The following had been paid out during January:

£18.89 to e.on (running costs – electricity)
£268.22 to Glasdon (S137 (LG Act 1972) Village benefit – purchase of dog bin)
£296.07 to SC (general admin – for Clerk and RFO duties and internet costs)
£8.40 to SC (backpay of website costs)
£200.00 to FOFS (S137 (LG Act 1972) Village benefit – donation)

6. S19/S137/URGENT BUSINESS (20.10)

No requests for funding had been received. No urgent business had been carried out.

7. FINMERE LANDFILL SITE UPDATE (20.12)

The site is still not accepting waste although there was considerable noise coming from it on Sunday last. ST confirms MKB's suspicion that there was a problem with smell also. He noticed it when walking along the Old Banbury Rd. The planning application in Section 11 below had been explained at the last liaison meeting.

8. PLAYING FIELD PROGRESS AND CONDITION (20.20)

The sorting out of the lease is still ongoing in conjunction now with the Sports Association lease, ST confirms that the Village Hall and Playing Field Committee would really like this matter settled so that they can pursue funding options.

MK confirms that he has walked the field this month and all is well.

ST explains that the annual inspection report has been being investigated by the committee and any urgent actions carried out. One matter which will require expediting is the removal of an oak tree which is growing into the power lines in the vicinity of the new play area. ST contacted Scottish and Southern Electricity and they confirm that the tree will need to come down. There is also the issue of barbed wire on the support guys for the power line pole. These were pointed out by John Hicks in his report and are to be replaced with protective sleeves.

Another issue raised was that of the condition of the ride-on animals located in the Stable Close play area. These really need to be removed or have a considerable amount of repair and refurbishment work carried out on them. Before removing them, it is felt that the matter should be highlighted in a newsletter in addition to a note being given to all residents of Stable Close. If there are no objections it is felt best that these should be removed. The area is to be looked at in detail by the working party on March 16th.

The invoice for the report in the sum of £175.04 inc VAT had been received. The PC is to pay this, proposed MKB, seconded KG, carried unanimously.

9. NEW RESIDENTS NOTIFICATIONS (20.30)

The new welcome letter has been circulated. There are no new residents this month.

10. DEFIBRILLATOR GUARDIANSHIP (20.32)

A new directive has come from South Central Ambulance Service (SCAS) regarding care of defibrillators. There is now a checklist which includes weekly/monthly/post-use procedures. The PC must inform SCAS that these checks are being carried out or the defibrillator will be removed from the system. The weekly checks are simple physical checks and it is thought that the school may be able to carry these out, perhaps involving pupils in this as a citizenship project. MK volunteers to carry out the monthly checks. KG volunteers to carry out the checks if MK is unable to at any time and to arrange with another councillor if she herself is unable to carry them out. SC keeps a note of pad expiry dates. SC is to circulate the checklist to all, ask the school for their thoughts and reply to SCAS.

The pads on the defibrillator at the moment will expire in April and SC is to order a replacement set, proposed ST, seconded MK, carried unanimously.

11. PLANNING APPLICATIONS (20.38)

MW.0003/19 – Finmere Quarry – Section 73 application to vary the pre and post settlement contours for cells 1, 3, 6, 7A, 7B and 9: to amend the deadlines for the completion of landfilling, capping and restoration of cells 1, 3, 6, 7A, 7B and 9; and to make minor revisions to the position of the internal boundaries between cells 10, 11 and 11A and to the landfill sequence – it is not felt that the PC can object to this application as there are no valid planning reasons. The PC makes no objection, proposed MKB, seconded PG, carried unanimously.

12. CORRESPONDENCE (20.48)

Correspondence for meeting –

Citizens Advice letter – asking for donations and explaining that 12 residents of the parish had benefitted during the last year from their services. This means that the charity is eligible for donations under S137. It is decided to donate £75, proposed PG, seconded ST, carried unanimously.

e.on price change letter – the rise is not significant and no other providers give an unmetered supply certificate service any more so the PC will continue to use e.on. Proposed ST, seconded MK, carried unanimously.

Emails printed –

Spring Clean news – it is decided to carry out the spring clean on Saturday April 13th. A poster is to be produced and this is to be an item in a newsletter. SC is to contact the school and ask them to include a note in book bags in the run up to that date. SC is to return the completed form.

Community infrastructure funding for capital projects – this may be able to be used to help with the spinney purchase, the funding is like for like so 50% of the final amount would be required.

MKB dog mess ideas – these were some ideas that MKB had received some time ago when the PC first looked at signage. KG did not receive this email, SC is to forward it to her.

Communities questionnaire – this appears to be an information gathering exercise for Oxfordshire Together. The questionnaire will need to be submitted electronically through a link which is to follow. The PC fill in the answers so that SC can submit them as soon as the link is received.

OALC Update – there are several issues in this update that need to be considered:-

Leader funding news – all funding must be allocated by June 2019. Councillors are to look at the site and see if any projects being considered are applicable

Preparations for death of a national figure – this is to be on the March agenda

Registering community assets – this is more an information register than a protective register

Protecting trees – this is more to do with ‘street trees’ in towns being protected

Employment relations – the PC fulfils most of the suggestions included for good relations

Training agenda – JB is interested in the Risk management for Parish Councils in April – SC is to obtain details - councillors are to check the list for any courses they would like to attend

Issues above

Emails forwarded –

Salvation Army request to site a clothing bin – there is already one on the site – SC is to enquire from CDC why they are taking half the funding from this scheme

Community wardens scheme – for information

Free salt bin offer – the PC did not require any additional bins

Highway Maintenance Scheme – for information

OALC January update – for information and see above

Oxfordshire Plan 2050 presentation news – nobody is able to attend

Winter update from Community First – for information

Oxfordshire Matters – for information

CDC Community fund for Infrastructure – for information

Usual reports – for information

13. ANY OTHER BUSINESS (21.15)

Annual meeting of the Parish Council date SC has inadvertently double booked herself for this meeting and will be unable to attend on the 7th of May. It is decided to move the meeting to May 14th. SC is to book the hall and make the change of date clear on the website. MK apologises for the new date.

14. DATE OF NEXT MEETING (21.20)

The date of the next meeting is March 5th 2019.

MKB apologises as this is his birthday. KG is to take the Chair.

Meeting closed at 21.22.

CORRESPONDENCE CIRCULATED

Seton catalogue