

MEETING OF
FINMERE PARISH COUNCIL

Minutes of meeting held on 3rd December 2019 in Finmere Village Hall

Present:- Councillors, Mike Kerford-Byrnes (MKB) (Chairman), Mike Kirby (MK), Steve Trice (ST), Peter Goss (PG), Joanne Brooks (JB) and Tim Ayling (TA)

In attendance:- Sharron Chalcraft (SC) (Parish Clerk and RFO)

1. APOLOGIES (19.31)

Apologies were received from Councillor Katherine Grimston (PG) (Vice Chairman).

2. DECLARATIONS OF INTEREST AND INVOLVEMENT (19.32)

ST declared an involvement in issues involving the Village Hall Management Committee (VHMC). TA declared an involvement in issues involving the VE Day celebrations.

3. MINUTES (19.33)

The minutes of the meeting of 5th of November 2019 were approved with corrections.

4. MATTERS ARISING (19.35)

4.01 **Sports Pavilion Issues** A meeting with the Sports Club has been arranged for the 10th of December. c/f

4.02 **Spinney Acquisition Funding** JB has spoken to the Mixbury Trust again and they confirm they are still waiting for a response from the Charities Commission. MKB has talked to HS2 about their Communities and Environment fund. There is a six month waiting period between applications, the VHMC is currently processing an application on behalf of the PC to obtain funding for improvements to the village hall. c/f

4.03 **Defibrillator Guardianship** SC has reimbursed herself for the cost of the pads. TA confirms that nobody is able to recycle the old pads. Ms Caroline Tucker, Headteacher, will look into adjusting the school security light so that it makes finding the defibrillator easier, if this is not possible then she will ask OCC for permission for the PC to fit a low-level solar light above the cabinet. c/f

4.04 **CDC and Salvation Army Funding** This sum has now been received. SC is to make sure that payments are transferred to the PC in the future. This item can now be removed from the agenda.

- 4.05 **Trees of Remembrance** SC has forwarded supplier details to KG. c/f
- 4.06 **Winter Salt Supply** This has now been delivered.
- 4.07 **Silent Soldier and Memorial Wreath** The wreath was delivered, the donation has been made and thanks have been received from the RBL organiser.
- 4.08 **Lorry landfill access** ‘Unsuitable for HGV’ signs have appeared, though these are as a result of last year’s consultation with OCC Highways rather than a response to the quarry site access request on Fix-my-street. It is decided to wait and see if these signs are effective before pursuing any more ‘site access this way’ signs.
- 4.09 **Christmas lights** JB has been reimbursed. The asset register is unaltered as the price of the new lights purchased was the same as the old string which was disposed of. JB and her family have put the lights up in the tree ready for the switch on ceremony on the evening of the 6th.
- 4.10 **VHMC Donation** SC has made the donation of £250 which will count as a running cost as the PC owns the hall.
- 4.11 **Dog mess problems** SC has reported these issues to the Dog Warden but there has been no response. JB has talked to Heather Donnelly of Scentworks to obtain her advice. TA has obtained signs for placing around the field. ST confirms he has found more dog mess in the play area. MK confirms that he has seen some dog mess on the field in recent days, which he disposes of, but this has not been on every visit. ST has emailed the Operation Playground committee about funds for the fence but has had no reply yet. c/f
- 4.12 **Carol Service and Christmas Lights** As above JB and family have placed the lights. The Jones’ were not able to turn on the lights but Ms Caroline Tucker, Headteacher at Finmere School, was honoured to accept. The school choir will be singing at the carol service where MKB will deliver the reading. c/f
- 4.13 **Clerk Training and Manual** SC has booked a place on the website training course in January (£60) and has also ordered the latest Clerk’s manual (£52.30). These invoices are to be paid by bacs, proposed MKB, seconded TA, carried unanimously.
- 4.14 **Bottle bank** ST contacted CDC and they emptied the bin promptly and cleared up the mess of empty bottles which had accumulated around it.
- 4.15 **Old Chicken Run** SC has written to thank the owner for their prompt and comprehensive action in making this area safe and secure.
- 4.16 **Dog bin in Fulwell Rd** ST has looked at this and it is quite badly damaged. He will take another look and see if it can be fixed and if not will look into ordering a replacement. SC is to send him the contact details for CDC regarding the schedule for emptying the bins as it will be a lot easier to deal with once empty. c/f

4.17 **Bench by Cross Tree** SC reported this on Fix-my-street but the response was that this was the responsibility of the PC. MK and PG confirm that the bench was donated to the village in the 1980's by Mixbury WI. The PC will adopt the bench, SC is to add it to the asset register at the value of £1, proposed MKB, seconded ST, carried unanimously. JB and TA both know people who operate woodworking workshops and they are to try and source some surplus oak so that a working party can be arranged. It is not felt that the bench is unsafe at the moment. c/f

5. FINANCIAL REPORT (20.05)

The monthly financial report was presented.

It was reported that there was £10,815.87 in the Treasurer Account and £4,817.01 in the Business Money Manager Account.

The following had been paid in during November:

£130.00 from CDC (clothing bin receipts)

The following had been paid out during November:

£195 to John Donaldson – running costs – grass cutting
£37.14 to Wel Medical (c/o SC) – running costs – defibrillator pads
£250.00 to Village Hall Management Committee – running costs – donation
£22.98 to Festive Lights (c/o JB) – capital expenditure
£100.00 to Royal British Legion – S144 Encourage Visitors: War memorial wreath
£303.95 to SC (general admin – for Clerk and RFO duties and internet and website costs)

6. S19/S137/URGENT BUSINESS (20.07)

No requests for funding had been received. No urgent business had been carried out.

7. FINMERE LANDFILL SITE UPDATE (20.09)

The nasty smell has been back with a vengeance and there have been many complaints of odour nuisance. MKB has contacted the EA and they explain that Cell 10 has been receiving and filling with 'fines', this is finely shredded waste and as it has a larger surface area per tonne it decomposes much more quickly than bulkier waste. Unfortunately, the gas flaring system has not been fitted in Cell 10 and as this is on the far side of the site access road from the main equipment there is a need to dig up the road to install it. During this time the gas produced will be increasing. A pipe producing a mist spray has been installed but the spray falls below the top of Cell 10 and so is not very effective. JB points out that this spray is in fact producing acid rain and she hopes there is no risk of this being blown onto neighbouring land. MKB confirms that they should not be using the mist if it is windy, though they may forget to switch it off. The site is already at the lowest compliance rating so more failures will not cost them any more this year. It is important though to get as many complaints put in

as possible in order to raise this issue up the EA agenda. There is to be another quarry liaison meeting on the 10th of December.

8. PLAYING FIELD PROGRESS AND CONDITION (20.22)

The sorting out of the leases is still ongoing with the next meeting with the Sports Club being this month, see Section 4.1 above.

MK confirms that he has walked the field this month and all is well.

9. NEW RESIDENTS NOTIFICATIONS (20.23)

There are no new residents this month, TA has delivered letters to last month's arrivals.

10. GDPR – AUDIT QUESTIONNAIRES AND INTERNAL REGISTER OF PROCESSING ACTIVITY SHEETS (20.24)

SC now has completed audit questionnaires from MK, ST, PG and JB. JB has sent copies of her forms to KG as a guide. TA has started filling his in, MKB's are also progressing. Only JB has produced her Internal Register sheets. Everyone is to complete any outstanding items over the Christmas break. This is to be an agenda item in January.

11. TREE MAINTENANCE PLAN (20.27)

JB is continuing the work on the plan. She has not encountered any major problems so far. SC has received confirmation that the PC is not responsible for the Cross tree or Queen Victoria's Jubilee tree. If there are any problems with trees near powerlines the PC need to contact SSEN rather than OCC. MKB has cleared the ivy from the base of the big trees around the playing field. This is to be an agenda item in February.

12. STABLE CLOSE PLAY AREA REFURBISHMENT (20.28)

A working party is to be organised in March for the clearance of the area. The wooden animals are to be placed for sale on ebay. The metal posts are to be cut off at ground level, using ST's angle grinder and MKB's generator. A plan for the refurbishment is then to be finalised, as this will be affected by the nature of the sub surface, which may be compacted soil or concrete.

13. PLANNING APPLICATIONS (20.30)

19/02117/F – Grafton House, Stable Close – single storey rear extension – ST is to consult with neighbours and circulate any comments under urgent business

19/02015/F – Five Gables, Fulwell Road – permission subject to conditions

14. CORRESPONDENCE (20.40)

Correspondence for meeting –

Invoices for training and manual – see Section 4 above

Invoice for ICO Data Protection Fee - £40. SC is to set up a direct debit to pay this which will reduce the cost to £35, proposed MKB, seconded ST, carried unanimously.

Emails printed –

Issues above

RBL thank you email – see Section 4.07 above

Fix-my-street response on bench – see Section 4.17 above

Food truck info request – this is either a fake email or refers to a service which is provided by CDC

Emails forwarded –

Issues above

HS2 Notice of Archaeology Works – this is to be placed on the website

Flood warnings – no floods occurred in Finmere

Fix-my-street encroaching trees response – not on OCC property, landowner has been advised

Fix-my-street diseased tree response – despite showing signs of historical canker the tree is now fine

Parish Liaison meeting follow up notes – for information

Cherwell Local Plan consultation notification – for information

Weston on the Green development plan consultation notification – for information

OALC November update – funding deadline dates for information/news of a water service for vulnerable residents which can be covered in the next newsletter

OALC info – the S137 amount for 2020 – 21 is set at £8.32 per person/news about the ‘message in a bottle’ scheme for medical information – JB points out that forming a local resilience plan may be a good idea

Deddington Local Plan cancellation notification – MKB points out that this has been withdrawn in order to make changes and will be re-submitted

Usual reports

15. ANY OTHER BUSINESS (20.50)

VE Day TA confirms that he has had discussions with the organisers and the day festivities will focus on the Church with the pub becoming the focal point in the evening, there is ongoing discussion as to a novel way to move people between the two.

Ballroom Dancing JB explains that a very successful series of dancing lessons in both ballroom and Latin have been held at the village hall, to do with raising money for charity. The organisers would like to host another group in January. It would be great if the PC could publicise this in the next newsletter.

Fly Tipping There has been a sizeable illegal tip on the old railway line off the Water Stratford Rd, other properties have been affected locally and everyone needs to be vigilant.

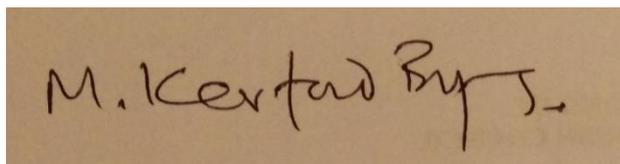
HS2 Borrow Pit meeting Councillors had attended the meeting which gave a presentation on the proposed borrow pit at the landfill site. ST felt that there had been a lot of preparation done and the approach seemed reasonable, with the ultimate aim of reducing road movements. MKB pointed out that the intention to loop the routes around for HGV's to avoid noise and traffic problems was helpful. JB had spoken to an engineer who admitted that although the pit will help the overall situation it will mean that Finmere will be worse hit than the surrounding area. MKB got the impression that the use of the A421 to A43 towards Turweston was to be prioritised, despite the HS2 Act limiting the numbers of traffic movements. The application should be in now and he will soon be able to provide more detail to the PC.

16. DATE OF NEXT MEETING (21.04)

The date of the next meeting is January 7th 2020. TA apologises for that meeting. Meeting closed at 21.05.

CORRESPONDENCE CIRCULATED

None

A rectangular area containing a handwritten signature in dark ink on a light brown background. The signature reads "M. Kerford By J." in a cursive script.