

ANNUAL MEETING OF
FINMERE PARISH COUNCIL

Minutes of meeting held on 5th of May 2015 in Finmere Village Hall

Present:- Councillors, Mike Kerford-Byrnes (MKB) (Chairman), Katherine Grimston (KG) (Vice Chairman), Kevin Ochel (KO), Mike Kirby (MK) and Steve Trice (ST)

In attendance:- Sharron Chalcraft (Parish Clerk and RFO)

1. Apologies:- Apologies were received from County Councillor Catherine Fulljames, Councillor Amanda Hodgkins (AH) and Phillip Rushforth (PR) (Village Hall and Playing Fields Committee)

2. APPOINTMENT OF OFFICERS

Chairman Mike Kerford-Byrnes (having indicated his willingness to continue)
Proposed: KG
Seconded: KO
Carried unanimously

Vice Chair Katherine Grimston (having indicated her willingness to continue)
Proposed: MKB
Seconded: ST
Carried unanimously

RFO Sharron Chalcraft (having indicated her willingness to continue)
Proposed: MKB
Seconded: KO
Carried unanimously

Parish Clerk Sharron Chalcraft (having indicated her willingness to continue)
Proposed: ST
Seconded: KO
Carried unanimously

3. MINUTES

The minutes of the PC meeting of 7th of April 2015 were approved with corrections.

4. COUNTY COUNCILLOR'S REPORT

This was postponed as the County Councillor was unable to attend. CF has emailed and asked for details of potholes which are causing problems. It is felt that the worst areas are the

Water Stratford Road and Fulwell Road with one pothole out as far as the Lepper's. This is some 500 yards beyond the 30mph sign opposite the spinney.

5. MATTERS ARISING

- 5.01 **Obtaining a defibrillator** KG reports that the man who is re-siting the dog bin is happy to fit the defibrillator case to the school. c/f
- 5.02 **Village Notice Boards** These are to be sorted out by a working party. Saturday May 16th is set as the date. The Valley Road board is to be moved to the school, the school board to Warren Farm and the new board fitted in Valley Road. Bolts and 4x2 timbers will be required, MKB has some of these. All the woodwork can then be stained or varnished. The same working party will place the litter bin. c/f
- 5.03 **VAS Signs** MK has photographed the VAS sign socket but the one in MKB's garage also needs photographing. MK is to do this tomorrow morning. c/f
- 5.04 **List of assets (the pond)** MKB is to bring in the letter he has found and also he is still to talk to Mr Tompkins. c/f
- 5.05 **Traffic speed in Mere Road** Nothing has been heard yet from Peter Egawhary, SC is to chase this up. c/f
- 5.06 **Bin in Mere Rd** The bin is to be installed by working party on the 16th of May, see 5.02 above. c/f
- 5.07 **Additional Parish Councillor** c/f
- 5.08 **Tree surgery and other works on PC land** ST is to check and see if all has been sorted out, if not this may also require a working party. c/f
- 5.09 **Underpass Gullies** ST is to check when he next uses the underpass. c/f
- 5.10 **Drain Covers** Nothing has been heard. SC is to chase this up. c/f
- 5.11 **Public Protection and Development letter** c/f
- 5.12 **Dogbin** KG has found someone willing to fit the dog bin in its new location, see section 5.01 above. c/f
- 5.13 **Compliance – Health and Safety Assessment of Assets** ST is to talk to residents about the Chinalls Close open space paving, if they are not happy to work on it then a working party may be required. c/f
- 5.14 **Parish Precept Review** SC is to inform the internal auditor of the fact that the Finmere figure was left unaltered in error at the CDC precept setting meeting.
- 5.15 **Responsibility for Mere Lane** SC has sent an individual letter to all residents on the Finmere side of the lane and has forwarded a letter to the Tingewick PC Clerk for forwarding to individuals on the Little Tingewick side. c/f
- 5.16 **Oxford Edens letter** SC gives this to ST.

- 5.17 **Spring Clean** This went well and was well attended.
- 5.18 **Annual Parish Meeting** PR provided SC with a list of organisations and the agenda and invite letter have been circulated to all as well as OPES. Dick Tracey is to attend but PC Caroline Brown is unable to come and SC has requested a report of any important issues which can be read out.
- 5.19 **Invoices and Subscriptions** Those detailed in last month's minutes have been paid.
- 5.20 **Dog Bin Emptying Costs** SC circulated a query with SLCC and received several replies giving details of contractors but these were all much more expensive than CDC. It is to be hoped that CDC continue to provide this service.
- 5.21 **Landfill Photographs** These have been forwarded to Paul Nash for posting on the website.
- 5.22 **ROAR Meeting** SC has requested the minutes.
- 5.23 **Finnere and Little Tingewick Facebook** SC has tried to monitor the page but it is a closed page for residents. Councillors are to take a look.
- 5.24 **Red Tarmac Path at end of Old Banbury Road** SC is to look out the information for the meeting next week as PR will be present.

6. FINANCIAL REPORT

It was reported that there was £4,436.27 in the Treasurer Account and £5,296.61 in the Business Money Manager Account.

The following had been paid in:

£4,100.00 from CDC (parish precept first payment)

The following had been paid out:

£133.07 to OALC (general administration – subscriptions)

£50.00 to ORCC (general administration – subscriptions)

£270.00 to CDC (general administration - legal fees)

£130.76 to CDC (running costs – dog bin emptying)

£8.51 to e.on (running costs – electricity)

£284.75 to Sharron Chalcraft (general admin - for Clerk and RFO duties, internet costs)

7. S19/S137

There were no requests for S19/S137 this month.

8. URGENT BUSINESS

No urgent business was carried out this month.

9. FINMERE LANDFILL SITE UPDATE

MKB has submitted his report as circulated to OCC and registered to speak at the meeting. John Cunningham, villager, has also taken up the cudgels and is seeking to find out which officer recommended the omission of the condition on the subsequent planning application. CF is to discuss matters with the OCC Chief Executive Joanna Simons. The meeting takes place on May 11th so there should be a clear idea of what is happening by the APM.

10. PLAYING FIELD PROGRESS

There has been no more progress so far.

11. PLAYING FIELD CONDITION

MK has walked the field this month and is happy with the condition. A large branch has come down in the wind and KO is to look at this on the 16th as part of the working party activities.

12. MEETING DATES FOR 2015/16

The meeting dates for the coming year are to be:

June 2nd, July 14th, Sept 1st, Oct 6th, Nov 3rd, Dec 1st, Jan 5th, Feb 2nd, Mar 1st and April 5th.
The May dates should be 3rd and 10th but we will need to wait for news of the election. PR is to be informed of these dates.

13. RECEIPTS AND PAYMENTS ACCOUNTS AND BANK RECONCILIATION FOR 2014/15

SC presents the bank reconciliation and receipts and payments accounts for 2014/15 and reads her explanatory notes. These are agreed and signed. Bank reconciliation – proposed KO, seconded ST, carried unanimously. Receipts and payments accounts – proposed MK, seconded ST, carried unanimously. These sheets will now be shown to the internal auditor.

14. INSURANCE RENEWAL

SC has contacted Zurich Municipal for a quote but they confirm they cannot match the renewal premium quoted by Aon of £192.54. It is decided to renew with Aon. Proposed KO, seconded MKB, carried unanimously.

15. PLANNING APPLICATIONS

15/00348/F – Barn 2, Warren Farm – side and rear extension – this will have no effect on neighbours – the PC has no objections

15/00593/F – 3 Warren Farm Cottages, Banbury Road – two storey side and rear extension – this has not caused any concern with neighbours – the PC has no objections

15/00478/F – Fuzz Field, Fulwell Road – erection of general purpose agricultural building – improvements to existing access track – this will have no detrimental effect – the PC has no objections

16. CORRESPONDENCE

An insurance renewal quote has been received from Aon – see Section 14 above.

Emails printed:

Emails about dog bins from several PC's – see Section 5.20 above.

Parish Liaison meeting invite – June 10th - MKB wants to go, any other councillors who wish to attend should contact SC.

Emails forwarded:

Usual reports

17. ANY OTHER BUSINESS

No other business was raised by councillors.

18. DATE OF NEXT MEETING

The date of the next meeting, the Annual Parish Meeting, is Tuesday 12th of May 2015. The next PC meeting will take place on Tuesday June 2nd.

The meeting closed at 9.50 p.m.

CORRESPONDENCE CIRCULATED

Clerks and Councils Direct May 2015