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**From the Responsible Financial Officer**

**Notes to Annual Return for Year Ended 31 March 2016**

I enclose, for your reference, the Annual Return form and a bank reconciliation sheet for both the Parish Councils accounts along with these notes.

**Box 2 – Precept or Rates and Levies (2015 – £6,050/2016 – £7,500)**

The PC decided to put the precept up for 2015/16 as Oxfordshire County Council were halving the grass cutting grant and 2014/15 had seen balances drop by some £1,600 with added grass cutting costs and wages.

**Box 3 – Total other receipts (2015 – £2,389/2016 – £1,599)**

Other receipts were lower as the grass cutting payment from Oxfordshire County Council was halved (down to £760.00), there was no insurance cancellation refund this year (was £193) and also no anonymous donation (was £192). There was a grant of £350 from CDC for precept calculation base changes.

**Box 4 – Staff costs**

No explanation required.

**Box 5 – Loan interest/capital repayments**

No explanation required.

**Box 6 – All other payments (2015 – £6,950/2016 – £5,421)**

Other payments were lower as there was no S142 expenditure this year (was £20), no capital expenditure this year (was £40), less expenditure on S144 (from £49 to £30), lower expenditure on running costs as the playing field required less spending (from £4,160 to £3,757) and mostly due to less spending on S137 (from £1,692 to £370) as there was no major request this year. This was despite general administration costs being higher due to legal costs of £270.

**Box 9 – Total fixed assets plus long term investments and assets**

No explanation required.

**Box 10 – Total borrowings**

No explanation required.

**General**

The £22 of the bench grant still remains unspent but the PC hopes to finalise arrangements for a plaque after consulting villagers.

Mrs Sharron Chalcraft - Clerk and RFO to Finmere Parish Council